

**APPLICATION FOR A DIGITAL COPY OF IMAGES FROM THE PHOTOGRAPHIC ARCHIVE
OF THE CIVIC MUSEUMS OF REGGIO EMILIA**

To the Director
Territorial Planning and Special Projects Area - Civic Museums
Municipality of Reggio Emilia
Arch. Massimo Magnani

The undersigned _____
born in _____ prov _____ on _____
in his/per capacity as Legal Representative of _____
with registered offices in _____
street address _____ No. _____
Tax Identification/VAT No. _____
Contact person _____
Tel. _____ e-mail _____

HEREBY APPLIES FOR

a digital copy of the following images from the Photographic Archive of the Civic Museums of Reggio Emilia:

Subject _____

Collection _____

File No. _____

Purpose of the reproduction and use of the images:

- commercial use (*)
- study purposes (**)
- educational use (scholastic) (**)
- free cultural dissemination (**)
- other

(*) as in Municipal Price List in force.

(**) in this case, no rates will be due without, however, prejudice to reimbursement of the expenses sustained by the Municipality (Art. 108 Legislative Decree D.Lgs 42/04).

Type of media:

- Exhibition catalogue/ book
- Title
- Forecast date of publication

- Publication of a scientific type or with popular intent
- Title
- Forecast date of publication

- leaflet
- CD-ROM
- Internet website of public authority

- Internet website of private body
- video
- other

To this effect, aware of the penalties provided for by art. 76 of Presidential Decree D.P.R. 445/00 and subsequent amendments and additions in the case of falsification of documents and fraudulent statements, pursuant to arts. 46 and 47 and according to the procedures described in art. 38 of the aforementioned Presidential Decree

Hereby undertakes

- to pay any fees required, as indicated in the price lists in force, such payment as will be made after the Municipality has sent the relative e-invoice.

The invoice must be made out to: _____

with registered offices/resident in _____

street address _____ No. _____ Postal Code _____

Tax Identification/VAT No. _____

IPA (Public Administration Index) Code/Client Code _____

phone e-mail address _____

Pec (certified e-mail address) _____

- to **consign two copies** of the publication to the Library of the Civic Museums of Reggio Emilia.

Hereby declares

- that he/she is aware of the current provisions provided for by L. 633/41 and therefore undertakes to abstain from dissemination of images of the artistic heritage conserved in the premises of the Civic Museums of Reggio Emilia that is not consistent with the provisions established by these copyright regulations;
- that the images will be used in ways consistent with their historic-artistic value and only for the aforementioned purposes authorized by the Municipality;
- that he/she will apply for a new permit if the image is reused for purposes other than those indicated in this application form;
- that he/she will clearly specify, on the images, the owner of the reproduced object and the reproduction permit granted by the Civic Museums of Reggio Emilia;

Personal data processing

The Municipality of Reggio Emilia will process (in the manual mode, by computer or electronically) the data of third parties of which it may come into possession in accordance with the laws in force and for the purpose of fulfilling the obligations, objectives and timeframes undertaken with this permit application. The permit applicant herein declares that he/she consents to the processing of his/her data.

You are hereby informed that, pursuant to Regulation EU 2016/679, the Data Controller is the Municipality of Reggio Emilia with registered offices in Piazza Prampolini, 1 Telephone 0522/456111 and that it undertakes to respect the confidential nature of the information provided. All data supplied will be processed solely for purposes related and instrumental to this permit application, in accordance with the laws in force. The Data Protection Officer for the Municipality of Reggio Emilia is Lepida S.p.A Via della Liberazione, 15 Bologna Tel 051/6338800 email: dpo-team@lepida.it. The Privacy Policy of the Municipality of Reggio Emilia can be consulted at the following link: <http://www.municipio.re.it/privacy>

Place and data _____ this day, _____

The applicant _____

Encl. photocopy of applicant's Identity Card.

Seen and authorized
The Director of the Section
Arch. Massimo Magnani